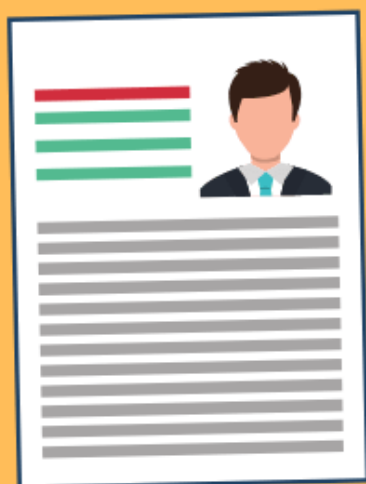


Dos and Don'ts of an Industry Job Resume

Author
Enago Academy

Post Url
<https://www.enago.com/academy/dos-and-donts-of-an-industry-job-resume/>



Dos and Don'ts of an Industry Job Resume

Researchers often face challenges in choosing an appropriate career path towards the end of their Ph.D. Lack of jobs in academia, as well as a disinterest in pursuing an academic job, often leads researchers to look for research jobs in the private or non-profit sector. However, researchers with little or no experience outside academia often find it difficult to apply for an industrial research job. Here, we give a list of dos and don'ts that researchers need to keep in mind while preparing a resume for an industrial job. You can also access a detailed article on this topic [here](#).

DOS AND DON'TS OF AN INDUSTRY JOB RESUME

DOS



Keep it Short

Do not use a resume longer than 2 pages. Give only information that is relevant.



Prioritize Experience Over Education

Highlight your work experience. Your recruiter is more interested in the experience that you possess.



Tailor Your Resume According to the Job

Add skills that are relevant to the job. Use the right keywords to make it through the initial screening.



Focus on Your Achievements

Highlight your achievements. Show your potential employer your capabilities.

DON'TS



Use an Unprofessional Email Address

Avoid an unprofessional email address. Use one which includes your name.



Include Personal Information

Avoid personal information such as religion, race, marital status, photograph etc.



Mention References Unless Asked

Avoid adding references, give them to the employer only if they ask for it.

Visit [consult.enago.com](https://www.enago.com/consult) today to talk to our consultants about applying for research jobs!

Cite this article

Enago Academy, Dos and Don'ts of an Industry Job Resume. Enago Academy. 2019/05/11. <https://www.enago.com/academy/dos-and-donts-of-an-industry-job-resume/>